RITA KHARCHAFI PROJECT LEAD ARCHITECT

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Driving licence (B)

PROFILE

Project lead architect with more than 10 years' experience, specialised in the refurbishment of housing and public buildings. I independently lead complex projects from design to site, coordinating all parties (clients, engineers, contractors), with expertise in public procurement and in managing multidisciplinary teams.

EDUCATION

2012	**HMONP** (licence to practise as lead architect), ENSA Paris-Belleville
2011	**State Diploma in Architecture (DE)**, ENSA Paris-Belleville
2008	**Erasmus**, Faculty of Architecture and Urbanism, Porto
2023	**Ekopolis**: designing and leading a project with a material-reuse approach

SKILLS

Project leadership
Technical and architectural supervision
Creative direction and design
Full management of every project stage

Procurement & procedures
Competitions, design-and-build, tenders
Contractor procurement, site preparation
Preparing and following administrative applications
Prior declarations and building permits

Construction
Site supervision and coordination of all parties
Coordination of trades and suppliers

Management & organisation
Managing production teams
Project organisation and planning

Expertise
Energy retrofit
Social housing, public buildings
Public-sector clients

Client relations
Managing relationships with public, private and individual clients

SOFTWARE

Drawing	AutoCAD, VectorWorks
3D	SketchUp, Artlantis, Gendo
Adobe	Illustrator, Photoshop, InDesign
Office	Word, Excel, PowerPoint

LANGUAGES

French	Native
Arabic	Native
English	Fluent
Portuguese	Intermediate
Spanish	Intermediate
Swedish	Basic

INTERESTS

Dance	Classical and contemporary
Rowing	Club rower, level II certificate
Running	
Saxophone	

RECENT EXPERIENCE

CODA ARCHITECTES, Paris *Oct 2020 – present*

Project lead architect in a practice specialised in the refurbishment of social housing, offices and public buildings

www.coda.archi

Responsibilities

Full lead of several projects in parallel (condition survey → site)
Managing production teams and coordinating engineers
Direct interface with public-sector clients
Preparing and following administrative applications (prior declarations, building permits)
Producing drawings and written documents

Key projects

Refurbishment of 504 homes + rooftop extension	€28M → competition, outline and detailed design, permits (in progress)
Major refurbishment of 475 HBM social homes	€31M → condition survey, outline and detailed design
Refurbishment of 222 homes	€10M → technical design, tender, procurement, site preparation
Refurbishment at the École polytechnique	€7M → outline and detailed design, prior declaration
Refurbishment of a City of Paris nursery	€1M → outline to technical design, tender, site

Contribution to the practice

Independent lead of complex refurbishment projects
Structuring and coordinating project teams
Securing the administrative and regulatory stages
A reliable client interface on high-stakes projects
Architectural lead on several projects: artistic direction, technical and architectural decisions, competition preparation. Approach validated by a major competition win.

PREVIOUS EXPERIENCE

YASSIR KHALIL Studio, Casablanca *May 2017 – Dec 2019*

Project lead architect in a practice specialised in education and office projects

www.yassirkhalilstudio.com
Office projects and heritage refurbishment

Developed projects with the project director from competition to site, on schemes of up to 20,000 m²

Various competitions

G3A, Rabat *Apr 2016 – Jan 2017*

Assistant project lead in a leading Moroccan practice, shortlisted for the Aga Khan Award and exhibited at the Venice Architecture Biennale

www.groupe3architectes.com
Housing and tourism projects

Produced outline and detailed design documents in support of the project leads

ARK, Rabat *Sep 2014 – Apr 2016*

Junior project lead architect

Individual houses

Produced drawings, taking on growing autonomy from outline design to construction drawings and site

Various competitions

Studio KO, Marrakech *Jul 2013 – Jul 2014*

Assistant project lead in an international architecture and interior design practice specialised in luxury tourism, cultural and private residential projects

www.studioko.fr
Private houses and small public buildings

Produced outline, detailed and technical design documents and followed sites under the project leads

François DAUNE, Paris *Sep 2011 – Jun 2013*

Assistant architect in a practice specialised in the refurbishment of social housing in the Paris region

daune-chambon.com
Social housing refurbishment and façade renovation

Produced condition-survey to tender documents under the project director

ARTISTIC PRACTICE & CROSS-DISCIPLINARY WORK

2019 Site supervision for the exhibition *Treasures of Islam in Africa*, Mohammed VI Museum of Modern and Contemporary Art, Rabat, for Scenografia, a scenography practice specialised in museum design

2016 Scenography for *Karacena*, Shemsy circus (Salé), with directors Fatym Layachi and Yacine Ait Benhassi

2012 Exhibition of the sculpture *Dystopia*, Venise Cadre gallery, Casablanca, in the *Mastermind* emerging-artists programme